



TRANSCEND SCHOOL

TRANSFER CERTIFICATE

School No _____ Book No _____

S.R. No _____ Admission No _____

Affiliation No _____ Renewed Up to _____

Status of school: Secondary/Sr. Secondary

Registration No. of the candidate (in case Class – IX to XII)/ _____

1. Name of the Pupil _____

Aadhar Card No. _____

2. Mother's Name & Aadhar Card No. _____

3. Father's Name & Aadhar Card No. _____

4. Nationality _____

5. Whether the pupil belongs to SC/ST/OBC Category _____

6. Date of birth according to the Admission Register (in figures) _____

(In words) _____

7. Whether the student has failed _____

8. Class in which the pupil last studied _____

9. School/Board Annual examination last taken with result _____

10. Whether qualified for promotion to the next higher class _____

11. Whether the pupil has paid all dues to the school _____

12. Whether the pupil was in receipt of any fee concession, if so the nature of such concession _____

13. Whether the pupil is NCC Cadet/Boy Scout/Girl Guide (give details)

14. Date on which pupil's name was struck off from the rolls of the school

15. Reason for leaving the school

16. Total number of attendances till last date

17. General conduct

18. Any other remarks

19. Date of issue of certificate

Prepared by
(Name & Designation)

Checked by
(Name & Designation)

Sign. Of Principal with Official Seal

Note: If, this T.C. is issued by the officiating/ In-charge Principal, in variably countersigned by the Manager